



City of  
Golden

# Volunteer Opportunity

11/30/2009

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**JOB TITLE:** Volunteer Firefighter  
**DEPARTMENT:** Fire Department  
**JOB REFERENCE:** 09-52  
**CLOSING DATE:** January 29, 2010 at 5:00 PM

**A Golden Fire Department Volunteer application must be submitted to Human Resources by the closing date for consideration.**

## **REQUIREMENTS:**

Must be a minimum of 19 years of age at time of appointment to membership.  
Non-Golden Residents must be able to volunteer a minimum of three 12-hour shifts per month in addition to training requirements.  
Golden Residents must be able to respond to a minimum of 72 calls per calendar year in addition to training requirements.  
Must complete and pass required medical examination and background checks.

## **SUMMARY**

Under supervision, responds to fire calls and other emergency incidents to protect life and property; drives and operates pumping fire engines, aerial ladder trucks, rescue trucks, and similar fire, rescue, and related vehicles; participates in fire prevention; fire suppression, rescue, training, maintenance, and safety education activities; performs the required tasks at the scene of emergencies and other activities of the department.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

Drives equipment in responding to emergency calls in the suppression of fires, rescue, and hazardous materials assignments.

Assists in the suppression of fires and in the protection of life and property; performs rescue operations and administers first aid as necessary.

Performs preventive maintenance on and operates equipment. Maintains equipment in a constant state of readiness; inventories and maintains supplies and equipment; maintains stations; performs cleanup, overhaul, and salvage work; and verifies readiness for future alarms. Prepares reports and assists with fire inspections as requested.

Participates in basic and continuing training and instruction programs through individual study of technical fire fighting, hazardous materials, rescue and emergency medical material and attendance at scheduled drills and classes.

Responds to all possible alarms while off duty; maintains grounds and fire station.

Must keep and maintain the necessary records and prepare reports and correspondence as required by the department for this position.

Performs related duties as assigned by superiors.

## **EDUCATION AND/OR EXPERIENCE**

High School diploma or GED. Must have a basic understanding of elementary physics, chemistry, and mechanics, and be able to apply those principles in order to solve problems and deal with emergency and routine incidents.

## **LANGUAGE SKILLS**

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

Must be able to understand and follow oral and written instructions and directions using the English language. Must be able to read and comprehend the training manuals available within the department.

## **MATHEMATICAL SKILLS**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

## **REASONING ABILITY**

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Must be able to analyze various problems, including varying emergencies, and develop a workable solution that fits within the policies and capabilities of the department. Must have the ability to learn new knowledge, skills, and abilities as required by the demands of the fire department and through the training program of the department.

Must have the ability to learn how to deal with hazardous materials incidents and must be able to apply the minimum standards of training to actual incidents as necessary to successfully resolve an emergency incident.

## **CERTIFICATES, LICENSES, REGISTRATIONS**

Must have a valid Driver's License at time of application; at time of appointment to the Recruit Academy, you must have a valid Colorado Driver's License. Must obtain and maintain the required certifications as identified by the department.

## **OTHER SKILLS AND ABILITIES**

Ability to perform the tasks necessary to drive, board, and operate the fire department vehicles and equipment utilized by the Golden Fire Department. Ability to learn technical fire fighting principles and techniques according to the standard operating policies of the department. Ability to safely operate and maintain fire, EMS, rescue and other fire department equipment.

Must establish and maintain cooperative relationships with department members, city employees, other agency members, and the public. Must operate individually and as a member of a team to successfully complete assignments as a Volunteer Firefighter of the department.

## **PHYSICAL DEMANDS & WORK ENVIRONMENT**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Must be able to successfully complete the elements of the Department's Physical Agility Test within the established maximum time designated.

Must have the physical endurance and agility to complete the tasks necessary in the position.

Must be able to climb and perform the necessary tasks on ground or aerial ladders, as necessary, to complete fire fighting, rescue, EMS, or other functions of the department.

Must be able to remove patients/victims from the position/location they are found, including the many and varied locations within the City of Golden and other locations as assigned, transport them to an ambulance using the equipment provided and, lift them into and out of an ambulance without aggravating the conditions of the patient or subjecting them to additional dangers of further injury or illness.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

Must be able to perform effectively in highly stressful emergency circumstances. Must be willing and capable of working in confined spaces, dangerous situations, and unsafe atmospheres (with the aid of proper safety equipment.)